**MEETING REPORT**

**Team Name: FAKTED Date of Meeting: 29/03/2023**

**Start Time: 8:45 End Time: Meeting Location: Epoka University**

**Moderator: Aldrin Çifliku Recorder: Erlis Këndezi**

**Other Members Present: Fabiona Tafçiu, Kevin Hyska, Tomas Monka, Denis Kreci**

**Members Absent: None**

**Topics Discussed:**

* **Initial planning on the project**
* **Rules and terms of the project**
* **Meeting’s rules**
* **Project development method**

**Decisions Made:**

* **Creation of a set of rules**
* **Opening another repository to keep track of the undocumented work that also helped for the project**
* **Using the incremental method of developing the software**

**Tasks Assigned:**

* **Fabiona and Kevin will work on interviewing the stakeholders and providing the description of the software.**
* **Erlis and Denis will work on domain analysis.**
* **Aldrin and Tomas will create the new repository and make the Trello board**

**Time, Place, and Agenda for Next Meeting: 5/4/2023 at 8:45, Epoka University**